

**SOUTH YREKA FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

***MINUTES***

**February 5, 2020 – 7:00 p.m.**

**CALL TO ORDER:**

The meeting was called to order by Chair Liz Bowles at 7:09 p.m. at the South Yreka Fire Hall located at 3420 Easy Street, Yreka, California. A quorum was established.

**PRESENT:**

Board: Liz Bowles, Rick Greene, Zeke Melquist, Virgil Hardy.

Department: Chief Bernie Paul

Others: Marcia Buchanan, Jay Perkins

Absent: Craig Scott

**APPROVAL OF MINUTES:**

Zeke Melquist made a motion to approve the January 8, 2020 minutes. Rick Greene seconded the motion. All ayes, no nays. Motion carried.

**OPEN COMMENTS PERIOD:**

Guest Jay Perkins spoke regarding an Emergency Preparedness Grant offered by California Office of Emergency Services. It is a Sub-Grant because United Way has the larger grant. The California State Auditors report issued last December deemed that California was not prepared to protect residents from natural disasters. The Governor has availed grant monies to fix the problem. Many of the deaths from the Camp and Carr fires involved elderly and disabled people. A proposal has been submitted for a grant for the Yreka Fire Safe Council, Scott Valley Coalition of Fire Safe Councils, and for the Siskiyou Fire Chiefs Association. There is \$180,000 available for Siskiyou County and the submitted proposal requested \$60,000. Requirement needed, if the Grant is awarded, are: One hour Emergency Preparedness Training for a minimum of 25 people, and be able to train an excess of 100 vulnerable people but will probably be well over 2,000 people with the intentions of the proposal. May 2 is the National Fire Protection Association Wildfire Awareness Preparedness Day and so the Chief's should at least have an Open House to discuss Emergency Preparedness. This could be an opportunity for recruitment, encourage residents to join the Access and Functional Needs on-line program through the County. Jay would like to do all the training at the SYRFD building. Vulnerabilities that need to be identified would be poverty, language, disabilities, properties that are a one-way in and one-way out.

**TREASURER'S REPORT:**

See attached report from Marcia Buchanan:

Rick Greene made a motion to accept the January 2020 Financial Report. Virgil Hardy seconded the motion. All ayes, no nays. Motion carried.

MSC to pay bills. (Rick/Virgil)

**AUXILIARY REPORT:**

The Auxiliary proposed purchasing a lap-top computer in order to complete about 5 reports that need to be submitted every year. Also a locker for record keeping in the station was discussed. A quorum of 2/3rds is needed for approval.

Bernie suggested donating his lap-top to the Auxiliary so they don't need to purchase one. He would like to have his information cleaned off of the lap-top.

Rick Greene made a motion to have Bernie's information cleaned up for donation to the Auxiliary. The Department will cover the costs. Virgil Hardy seconded the motion. All ayes, no nays. Motion carried.

#### **CHIEF'S REPORT:**

- See attached Roster, Response Report, and Chief's report
- Training: Medical re-certifications were the main training this month. All of our firefighters are CPR and Title 22 compliant. Dale Frost donated the costs for our department. Bernie will write a letter to Dale thanking him.
- Equipment is all good for this month.
- LAFCO: Bernie has Sphere of Influence letter to be read by the Board before sending.
- GIS Platform is still being worked on. This will be dove-tailed with what Dale was reporting.
- Still working with firefighters on the 5-year plan regarding office restructuring, station and equipment for the Board to review.
- Bernie got four-gas monitor from OES. The monitor records CO<sub>2</sub>, O<sub>2</sub> levels, LEE, & H<sub>2</sub>O. The county has the equipment for calibrating.
- Physicals for firefighters are needed. We have the duty of making the physicals available, but we can't make them have a physical. Discussion followed regarding liabilities if they don't have a physical. Bernie and Liz will check on the legalities involved.
- Bernie will check on iPads through Verizon and US Cellular.

Rick Greene made a motion to accept the Chief's Report. Zeke Melquist seconded the motion. All ayes, no nays. Motion carried.

#### **OLD BUSINESS:**

- Short and Long-Term Goals: see Chief's report.
- Building Maintenance – office space: See Chief's report.
- Expansion: still waiting for follow-up information.
- Website: Zeke needs photographs for web-page. Liz will send pics to him. He will add auxiliary information after checking with them. Linking to the County was also discussed. The web address will be set up for SouthYrekaFire.com. Bernie will have an email address put on the page: Zeke will meet with Bernie and Liz for final details. The Agendas/Minutes will be available as well.

#### **NEW BUSINESS:**

- Gann Limit Override – Liz will work on. Dana will have to review it.

#### **CORRESPONDENCE:**

- Betty Yee letter – update on Government Compensation
- Email from County Auditor – State Transaction Report (close-out) Summary

#### **ADJOURN:**

Liz Bowles adjourned the meeting at 8:37 p.m.

Respectfully submitted,

*Michelle Rush*

Michelle Rush, Recording Secretary